

1.2 On Saying “Please”

- Alfred George Gardiner

Activity Sheets

Extract : First

“The young lift –man in a city... ..damages in these matters”.

A 1) Global Understanding

*** Say whether the following sentences are True or False :-**

- (1) The lift –man welcomed the passenger into the lift.
- (2) There is no legislation against bad manners.
- (3) If you knock down a burglar, the law will acquit you.
- (4) The complainant had to pay a fine.

A 2) Complex Factual

* Complete the flow Chart :-

**It would
never do if
we were at
liberty to
box people**

Because we don't like the tone of their
voices.

* Complete the Web Diagram :-

Wax our moustache

A
Law doesn't
comple us to

A 3) Inference / Interpretation / Analysis

(1) Sort out from the brackets The legal offence and Moral offence

(burglary, rude behaviour, assault, discourtesy, battery, haughtiness)

(1) Legal Offence :- -----

(2) Moral Offence :- -----

A 4) Personal Response

Describe a person you have come across who always polite and helpful. What do you think about him.

A 5) Language Study :- * Do as instructed :-

(1) The law doesn't compele me to say, "Please".

(Rewrite as an interrogative sentence)

(2) It was a question of, "Please".

(Add a question tag)

(3) It will permit me to retaliate with reasonable violence.

(pick out the finite and Non-finite verbs)

(4) We must admit that the law is reasonable.

(Rewrite using modal auxiliary showing, “advice”).)

(5) We didn't like their behaviour.

(Make it an affirmative sentence)

(6) The law will protect me against violent retaliation.

(begin the sentence with, “I... ..”)

(7) There is no allowance for mental and intellectual damages in these matters. (Use – neither... nor)

A 6) Vocabulary

(1) Find the words from the extract which mean :-

- (1) lack of courtesy (2) an attacker
- (3) action or feeling that causes damage
- (4) fight with the fists (closed hands)
- (5) rude or uncultured (6) a cut or tear

(2) Find out the words with **Suffixes** and **Prefixes** from the given brackets :-

(**instruction**, **discourtesy**, **reasonable**, **uncivil**)

Passage : Second

“ This does not mean that the damages... ..our moods and manners”.

(1) Find out the correct sentences from the following :-

(1) The pain of a kick on the shins doesn't pass away.

(2) The employer he himself had been henpecked at breakfast by his wife.

(3) We infect the world with our ill – humorous.

(4) The law can become the guardian of our private manners.

(2) Fill in the blanks a suitable words from the brackets :-

(**martyrdom**, **decatalogue**, **poison**, **pageboy**)

(1) The pain of a wound to our self respect or vanity may... ..

(2) Fag went out downstairs and kicked the... ..

(3) No.could cover the vast area of offences.

(4) There are a hundred who live a life of... ..

A 2) Complex Factual

(1) Complete the chain of the people who made the passenger rude and ill-mannered :-

Cook

Liftman

[2] Match the pairs :-

Liftman

Doesn't say "good morning" to passenger.

Passenger

Rude to cook.

Employer

Rude and ill – mannered towards the liftman.

Housemaid

Throws the passenger out of the lift.

A 3) Inference / Interpretation / Analysis

(1) Explain the sentence, “ The pain of a kick on the shins passes away but the pain of a wound to our self respect or our vanity may poison a whole day”.

(2) It is not possible for the law to become the guardian of our private manners. Explain

A 4) Personal Response

The polite speech and manner sweeten the atmosphere : Justify it according your opinion.

A 5) Language Study

- (1) The pain of a wound to our self respect may poison a whole day.
(pick out the modal auxiliary and state its function)
- (2) For there are few things more catching than bad temper.
(Write a part of speech of the underlined word)
- (3) The damages are negligible. (make it negative sentence)
- (4) The employer had been henpecked at breakfast by his wife.
(begin the sentence with, “ His wife... ..)
- (5) We infect the world with our ill – humorous.
(Rewrite using – Present perfect tense)

Extract :Third

“ But though we are bound...an important social service”.

A 1) Global Understanding

- (1) The first requirement of civility is that... ..
- (2)insists that their employees are civil.
- (3) The words which make life smooth are, “please and “thank you”.
- (4) The job of a...is very difficult.

(2) Say whether the following sentences are True or False :-

(1) There is a social practice much older and much more sacred than law.

(2) It is not a very vulgar mind that would wish to command.

(3) Usually conductors are polite and good manners.

(4) We can keep the machine of life oiled by using courteous words.

A2] Complex Factual

(1) Complete the following table :-

- 1) We have sympathy about
- 2) We have to make life sweet.
- 3) Our communication should
- 4) We should acknowledge
- 5) Writer gives an example of

.....

.....

.....

.....

.....

(2) Mention a couple of ways to keep the machine of life oiled and running sweetly.

(3) The service of Underground Railway Company.

A 3) Inference / Interpretation / Analysis

*** Name the unpleasant specimen mentioned in the extract and describe his behaviour.**

A 4) Personal Response

Describe your experience about a pleasant and unpleasant bus conductor

A5) Language Study :-

(1) We should acknowledge a service.

(Rewrite using modal auxiliary showing, “Obligation”).)

(2) It is a very vulgar mind.

(make it an exclamatory sentence)

(3) You will meet an unpleasant specimen here and there. (Begin with, “an unpleasant specimen.”)

(4) There is a social practice much older and much more sacred than any law which enjoins us to be a civil. (Rewrite using “not only... but also”)

(5) Most people will have a certain sympathy with him. (Rewrite using the verb form of underlined word)

A6] Vocabulary

(1) Write the meaning of the following

words :- (1) endorse. (2) verdict
(3) resentment (4) ordeal

**(2) Make new words by adding proper
suffixes (ment, ness, ion, ably, ive)**

(1) aggress (2) require (3) connect
(4) willing (5) reason

Extract :Fourth

“ It is not, therefore, with any... ..an action had given”.

(1) Find out the correct sentences from the following :-

(1) The author thought he had left home without any money.

(2) The author didn't find the money for the ticket.

(3) The conductor didn't give the author a ticket.

(4) The author was pleased with the conductor.

Say whether the following sentences are True or False :-

(1) The author climbed up the bus without money.

(2) The conductor gave the author a ticket.

(3) The author couldn't pay the fare finally.

(4) The author displeased with the conductor.

A 2) Complex Factual * Complete the Table :-

The words

Who said to whom

(1) "I haven't a copper on
me".

The words

Who said to whom

(2) “ Oh, you’ll see me
some day alright”.

(3) “ Where shall I send the
fare?”.

(4) “Where do you want to
go?”.

A 3) Inference / Interpretation /Analysis

(1) Describe the stale old trick, according to the conductor.

(2) Describe the reactions of the bus conductor.

A 4) Personal Response

***Give your opinion about the bus conductor's behaviour.**

*** Share your own experience about polite person and good manners.**

A 5) Language Study

- (1) I had left home without any money in my pocket.
(pick out the verb and state the tense)
- (2) I know that stale old trick.
(begin the sentence with, “That stale old trick... .)
- (3) I said it was very kind of him.
(identify the clause)
- (4) Everyone has had the experience.
(identify the tense)

[5] **I couldn't pay the fare.**

(Rewrite by using, “ unable to”.)

[6] **He handled his bundle of tickets.**

(Begin with, “ His bundle of tickets...)

(7) **I told him where I wanted to go.**

(Change it into, “ Direct Speech”.)

(8) **He gave me the ticket.**

(Change it into Past perfect tense)

[9] **I said to him, “ Where shall I send the fare?”.**

(Change the reported speech)

A6) Vocabulary

(1) Make new words by adding proper suffixes and Prefixes :-

(in, ment, less, ly, fully, dis)

:- engage, penny, cheer, cover, convince, utter

(2) Find the words from the extract which mean :-

(1) Settled (2) coins of low value

(3) a dishonest person (4) happily

Extract :Fifth

“ A few days after, my most sensitive... ..but a sound investment”.

A1) Global Understanding

(1) Say whether the following sentences are True or False :-

- (1) The conductor had trampled on the author's sensitive toe.**
- (2) The conductor was cheerful and kind-hearted.**
- (3) Bad manners are not infectious.**
- (4) It was always bad weather on the polite conductor's bus.**

A 2) Complex Factual

(1) Complete the Web diagram :-

Cheerful

Good – natured

Qualities
Of
Conductor

Polite

(2) Illustrate the behaviour of the polite conductor with different people in various situations. :-

Situations

Behaviour

(1) The author's sensitive toe was trampled on

(2) In the rainy season dealing with people

(3) Dealing with old people.

(4) Dealing with Youngers

A 3) Inference / Interpretation / Analysis

* Describe the experience which made the author comfortable in the bus.

A 4) Personal Response

Write the impact of good temper and kindness on society in the light of the good – mannered conductor.

A 6) Language Study

(1) My most sensitive toe was trampled.

(begin the sentence with, “ The conductors....)

(2) He had hurt me but he was so nice about it that I assured him he hadn't. (Rewrite using “Though”)

(3) He would run up the stairs to give someone the trip.

(Rewrite by using ‘ gerund form of verb)

(4) He took him across the road.

(Change it into, “ Past perfect continuous”)

(5) Bad manners are infectious.

(Make it negative sentence)

(6) It was always fine weather.

(Change the sentence without changing meaning)

A 6) Vocabulary

(1) Write the meaning of the following words :-

(1) Countenance (2) treading (3) benediction

(3) uncouth (4) assured (5) Caring

(2) Make new words by adding proper suffixes :
(ly, ance, able, ous, ment, , ful)

Waste, Counten, Solicit, invest, kind, cheer

(3) Make new words by adding Prefixes :-

(in, en, un, dis)

(1) exhaustible, couth, agree, counter)

Extract : Sixth

“ I have missed him from my bus... ..the fellow into the mud.”

A 1) Global Understanding

(1) Complete the following :-

- (1) A modest career can be made dignified by... ..
- (2) The law can only protect us against... ..
- (3) The author says he doesn't want to apologise.. ...
- (4) A man who is polite may lose material advantage but.....

A 2) Complex Factual

(1) Choose the correct alternative :-

- (1) The bus conductor's behaviour was... ..
(a) Polite (b) rude (c) ill – mannered
- (2) Wordsworth could gather lessons of wisdom from... .
(a) conductor (b) the poor leech gatherer © liftman
- (3) The law can only protect us against.....
(a) private matters (b) eetticates (c) moral affront
- (4) Chesterfield behaved the man on the muddy way...
(a) Politely (b) rudely (c) angrily

A 3) Inference / Interpretation / Analysis

*** Describe the narrator's justification on his praise of the conductor.**

A 4) Personal Response

A 4) * Discourtesy and ill manners spoil or pollute the atmosphere. Justify your opinion about it.

A 6) Language Study

(1) I have missed him from my bus route.

(Begin the answer with, “ He... ..”)

(2) He has carried his sunshine on to another road.

(Rewrite using – ‘Present perfect continuous’.)

(3) I make no apologies for writing a panegyric.

(Rewrite using – ‘ infinitive form’)

(4) We can not get them back by invoking the law.

(Rewrite using – ‘able to’)

(5) He would have had the victory over the boor as well as over himself.

(Rewrite using – ‘ not only... ...but also’)

(6) The polite man may lose the material advantage but he always has the spiritual victory.

(Rewrite using – Though)

(7) I hope the liftman will agree.

(Make it negative sentence)

(8) The polite man may lose the material advantage.

(Use modal auxiliary showing “Certainty”)

A 6] Vocabulary

(1) Write the meaning of the following words :-

- (1) moral affront (2) panegyric
(3) lower than the angels (4) scoundrel

(2) Make the noun forms of :-

- (1) **conduct** (2) **agree** (3) **protect**
(4) **carry** (5) **dignify** (6) **suggest**